NEIGHBORHOOD HOUSING ADVOCATE, FULL-TIME

(March 20, 2017)

The Legal Aid Society of Greater Cincinnati and its affiliate, the Legal Aid Society of Southwest Ohio, LLC, seek a Neighborhood Housing Advocate to work with our Housing and Consumer law practice group. Under the supervision of an attorney, the advocate will work with individual tenants and tenant groups to resolve bad housing conditions and other landlord-tenant issues. The Neighborhood Housing Advocate will also work with other community groups to improve neighborhoods and preserve affordable housing.

This position requires dedication to social justice issues, particularly providing decent and safe housing for low income people in our community. Lower-income communities in Southwest Ohio suffer from high rates of eviction and foreclosure, increases in vacant and abandoned buildings, and unsafe housing conditions. The Neighborhood Housing Advocate will work to reverse the decline of neighborhoods through a variety of strategies including improving conditions in residential properties through advocacy with landlords and inspectors, preserving affordable housing, and working with community groups to improve housing opportunities for low-income people. Activities will include traveling to evening or weekend tenant and community meetings, as well as daytime visits to tenants to photograph conditions problems.

Legal Aid has a total staff of about 85, including 40 attorneys and 14 paralegals, based in two offices (downtown Cincinnati, and downtown Hamilton, Ohio). This position is located in the Cincinnati office. We provide services in Brown, Butler, Clermont, Clinton, Hamilton, Highland, and Warren Counties. Our attorneys and paralegal advocates represent clients in civil legal matters and work with community organizations and client groups.

QUALIFICATIONS

The minimum education requirement is a Bachelor’s degree. Preference will be given for prior experience in housing preservation, work with tenant or neighborhood groups, and dedication to promoting social justice. In addition, the successful candidate will have:

• Excellent oral and written communication skills
• The ability to understand federal and state law and regulations
• The demonstrated ability to handle multiple projects and meet deadlines
• Excellent organizational skills
• Computer literacy and competency
• Reliable transportation

BENEFITS AND SALARY

The Legal Aid Society offers a competitive salary with excellent benefits, and a pleasant work environment.

APPLICATION PROCESS

Applicants should submit all listed items, via email to staffing@lascinti.org:

• A brief cover letter explaining the reasons for their interest in the position,
• A resume, and
• The contact information for two professional references.

Note:

➢ Subject line should reference “Neighborhood Housing Advocate Hiring Committee”

➢ Those applicants who are chosen for an interview will be asked to submit a writing sample and college transcript.